

## First steps

- As soon as your business is operational, you need to register with the cantonal Old-Age and Survivors' Insurance (AHV) administration (AHV-Ausgleichskasse BL, SVA Basel-Landschaft). Contributions to this social insurance scheme are due from all self-employed persons, independent of the income they generate. If you subsequently employ staff, you will also be liable for their AHV contributions.

SVA Basel-Landschaft  
Hauptstrasse 109  
4102 Binningen  
Tel. +41 (0)61 425 25 25  
Email: [info@sva-bl.ch](mailto:info@sva-bl.ch)  
[Website](#)

- All legal questions in connection with founding a company (on topics such as the obligation to register, naming your company or the choice of an appropriate legal structure, etc.) should be addressed to the cantonal Commercial Registry Office (Handelsregisteramt Baselland):

Handelsregisteramt BL  
Domplatz 13  
4144 Arlesheim  
Tel. +41 (0)61 552 45 00  
Email: [handelsregister@bl.ch](mailto:handelsregister@bl.ch)  
[Website](#)

- Annual revenues of CHF 100,000 or more are subject to Swiss VAT. Further information can be obtained at the Federal Tax Administration (Eidgenössische Steuerverwaltung):

Eidgenössische Steuerverwaltung  
Eigerstrasse 65  
3003 Bern  
Tel. +41 (0)58 462 71 06  
[Website](#)

- Fiscal aspects: Tax-related questions should be addressed to the cantonal Tax Administration (Steuerverwaltung Kanton Basel-Landschaft):

Steuerverwaltung Kanton Basel-Landschaft  
Rheinstrasse 33  
Postfach  
CH-4410 Liestal  
Tel. +41 (0)61 552 51 20  
Email: [steuerverwaltung@bl.ch](mailto:steuerverwaltung@bl.ch)  
[Website](#)

- Basel Area Business & Innovation – advice for entrepreneurs

Are you planning to set up a business?

Basel Area Business & Innovation, the regional innovation and investment promotion agency for the cantons of Basel-Stadt, Basel-Landschaft and Jura, will assist founders and entrepreneurs focused on technology and innovation. It offers courses for future founders, innovation seminars, workshops and personal counselling concerning concrete innovation projects.

Basel Area Business & Innovation  
Dufourstrasse 11  
CH-4052 Basel  
Tel +41 (0) 61 295 50 00  
Email: [info@baselarea.swiss](mailto:info@baselarea.swiss)  
[Website](#)

- Our business parks offer support to (future) company founders and entrepreneurs throughout the start-up phase. They benefit from professional advice and competent support when establishing their business plan. Moreover, these incubators offer infrastructural and other services.

Business Parc Reinach  
Christoph Merian-Ring 11  
CH-4153 Reinach  
Tel +41 (0)61 717 87 87  
Email: [welcome@businessparc.ch](mailto:welcome@businessparc.ch)  
[Website](#)

Business Parc Liestal  
Industriestrasse 7  
4410 Liestal  
Tel +41 (0)61 901 13 00  
Email: [liestal@businessparc.ch](mailto:liestal@businessparc.ch)  
[Website](#)

Business Park Oberbaselbiet | Laufental | Thierstein  
Riedstrasse 6  
4222 Zwingen  
Tel +41 (0)61 205 70 70  
Email: [info@BPLT.ch](mailto:info@BPLT.ch)  
[Website](#)

- The non-profit association Startup Academy networks start-ups with industry and universities and supports founders in implementing their business ideas.

The following services are provided:

- Individual Mentoring Program
- Training and Workshops
- Networking
- Materials/ Information

Startup Academy Liestal  
Tenum Liestal  
Grammetstrasse 14  
4410 Liestal  
Tel +41 (0)61 927 55 50  
[Website](#)

- EasyGov simplifies and streamlines contact with the Swiss administrative authorities. This secure and reliable electronic platform enables companies to process authorisations, applications and reporting through a one-stop shop.

EasyGov assists founders and entrepreneurs with registering their business with the following authorities and institutions:

- Commercial Register
- VAT
- Social Insurance (AHV, IV, EO)
- Accident Insurance

[Website](#)

- The Baselland Economic Chamber (Wirtschaftskammer Baselland) is the umbrella organisation of small and medium-sized enterprises (SMEs) in the fields of commerce, trade, services and industry as well as private entrepreneurs. It offers basic consulting services for future founders.

Wirtschaftskammer Baselland  
Haus der Wirtschaft  
Hardstrasse 1  
CH-4133 Pratteln  
Tel. +41 (0)61 927 64 64  
Email: [info@kmu.org](mailto:info@kmu.org)  
[Website](#)

Economic Development Baselland  
Amtshausgasse 7  
CH-4410 Liestal  
Tel. +41 (0)61 552 96 92  
Email: [welcome@economy-bl.ch](mailto:welcome@economy-bl.ch)



- Useful checklists and detailed information about setting up a business can also be found on the website of the State Secretariat for Economic Affairs SECO

State Secretariat for Economic Affairs SECO  
department SME Policy  
Holzikofenweg 36  
CH- 3003 Bern  
Email: [info@kmu-admin.ch](mailto:info@kmu-admin.ch)  
[Website](#)